

CLERY COMPLIANCE TEAM

September 17, 2018

MINUTES

1. *2018 Annual Security Report*

The draft 2018 Annual Security Report (ASR) was distributed to the group. It will be posted in the coming days, prior to the deadline on October 1. The statistics were updated in the Department of Education database. The increase in reported rapes between 2017 and 2018 was discussed, as the reports doubled from 5 to 10. Strategic Communications will be ready to respond to any potential inquiries. The reasoning for the increase is believed to be a combination of an increase in reports from survivors and improvements to the statistic collection. The Coordinator also noted that the definition of "rape" under Clery includes all sexual assault that involves penetration and that differentiation between oral copulation, sodomy, rape with a foreign object, and vaginal rape have been removed. All of these crimes are reported in Clery as rape.

2. *2018 Fire Safety Report*

Housing has completed the Fire Safety Report and it is posted to the Housing website. There was no data of note or changes from last year's report that is expected to garner unusual interest in the report.

3. *2018 Campus Safety Plan (Due 12/31)*

The Clery Coordinator will start working on the Campus Safety Report, which is a report, separate from Clery, ordered by the State of California that requires reporting of statistics for the prior year and a narrative describing the safety programming at the campus in the past 18 months and the planned programming in the next 24 months. It is important for everyone to understand that the statistics will differ from Clery since the definitions used are different. This report consistently causes confusion due to these differences.

4. *2019 Clery Action Guide*

The [Clery Action Guide](#) was distributed for 2019. The Coordinator acknowledged that there are some guideline dates that SSU will not meet in 2019 as the CO's guideline has the Clery report completed 6 months prior to the federal requirement but we will endeavor to have the ASR and crime statistics completed by June 1 so that the Clery Center can complete the annual review in the current fiscal year.

5. *Policy Review Team*

The Chairperson announced that the Policy Working Group would be formed and would start meeting this quarter. The group is charged with identifying areas where the campus does not have

institutional policies in compliance with Clery. These areas are believed to include alcohol and drug, campus access and security, and student club activities. Student Affairs, Athletics, Human Resources, and campus legal counsel will provide representation to this group.

6. *Clery Geography Team*

The Chairperson announced that the Geography Working Group would be formed and would start meeting this quarter. The group is charged with identifying all campus geography (On Campus, Housing, Public Property, and Noncampus), although the focus will be significantly on non-campus. The members of this group will be representatives of departments that tend to hold off campus activities and those involved in the processing of contracts and claims associated with off campus activities. Extended Education, Center for Community Engagement, Athletics, Student Engagement, procurement, and the Seawolf Service Center are expected to participate.

Bimonthly Meeting Goals:

- Policy Review
- Statistic Review
- Clery Geography and Noncampus Facilities
- Outreach Activities
- CSA Staff List

CCT Upcoming Meetings (all at 2 PM)

- November 15
- January 17
- March 21
- May 16

Upcoming Deadlines:

- August 31 – Compilation of all Statistics and CSA Acknowledgement
- September 15 – Annual Fire Report to CO
- September 15 – Clery Report to the CO
- September 15 – Clery & Fire Report Notice and Web Posting
- September 28 – Enter Stats to DOE System (Fire & Crime)
- December 31 – Campus Safety Plan